

The Claire Friedlander Family Foundation
Robert I. Schattner Foundation. Inc.

## Canadian Protocol For Obtaining Services From Orthodent Dental Laboratory

- 1. Every dental panel member should approach his/her lab for pro bono services **prior to** asking Orthodent Dental Laboratory for services. **Orthodent Dental Laboratory is our safety net** and should only be used if the dentist's own lab is not able to provide services. We are only requesting the dentist's regular lab for pro bono services for 1-2 patients per year. In return, AO will provide the dental lab exposure through various AO marketing channels. Each lab partner will receive an annual recognition certificate from the Program for the services donated.
- 2. In the event that the dentist's lab is not willing to provide the service, Orthodent Dental Laboratory is our Laboratory Program Partner who will donate the fabrication of crowns, complete and partial dentures and other appliances necessary for proper care of patients.
- 3. Dentists requesting laboratory services from Orthodent Dental Laboratory will notify and submit a treatment plan to Bernice Edelstein. Please be sure to indicate the patient's initials only on the treatment plan. The dentist should attest to the patient being referred by the social service agency. When the treatment including laboratory procedures is approved, an authorization to proceed and laboratory prescription will be sent to the dentist. Please complete the Orthodent Dental Laboratory prescription including the patient's name, the type of restoration, as well as the customary information on the treating dentist (name, address, phone and e-mail). Cases will then be shipped by the dentist to Orthodent Dental Laboratory.
- 4. Please send the cases secured in bubble wrap and in a cardboard box. Also, please send the original impression, if it is still intact.
- 5. Bernice Edelstein will notify Orthodent Dental Laboratory to let them know to expect a case with a prescription. A technician from Orthodent Dental Laboratory may contact the dentist to request more information about the case.
- 6. Orthodent Dental Laboratory will inspect the case to ensure that the materials sent are accurate for successful fabrication of the restoration.
- 7. There will be no remakes of cases as this laboratory service is a one-time benefit per submitted fabrication.
- 8. Orthodent Dental Laboratory will ship the case back to the dentist.
- 9. This Protocol is in effect for the year 2018.